

Club Premises Certificate

Peterborough City Council, Environmental Services,
 Bridge House, Town Bridge, Peterborough, PE1 1HU

Club Premises Certificate Number

047862

Club Details

Name of club in whose name this certificate is granted and relevant postal address of club	
The Portuguese Social Club	
Address	
124 Gladstone Street Millfield	
Post Town Peterborough	Post Code PE1 2BL
Telephone Number [REDACTED]	

If different from above the postal address of club premises to which this certificate relates, if any, or if none, ordnance survey map reference or description	
124 Gladstone Street Millfield	
Post Town Peterborough	Post Code PE1 2BL
Telephone Number [REDACTED]	

Where the club premises certificate is time limited the dates
Start Date N/A
End Date N/A

Qualifying club activities authorised by the certificate
Provision of regulated entertainment
Films The exhibition will take place indoors
Indoor Sporting Events Table Soccer
Live Music The live music will take place indoors Live Bands on a regular basis
Recorded Music The recorded music will take place indoors Pre recorded music used as background music and also discos

Performances of Dance

The performance of dance will take place indoors
Dancing by customers to live and pre-recorded music

Provision of entertainment facilities**Dancing**

The activity will take place indoors
Dancing only on designated indoor dance floor

Supply of alcohol by or on behalf of a club to, or to the order of, a member of the club

The supply of alcohol will be for consumption on the premises

Sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place**The times the certificate authorises the carrying out of qualifying club activities****Films**

Monday to Thursday	Between 10.30hrs and 23.00hrs
Friday to Saturday	Between 10.30hrs and 01.30hrs
Sunday	Between 10.30hrs and 00.00hrs

Indoor Sporting Events

Monday to Thursday	Between 10.30hrs and 23.00hrs
Friday to Saturday	Between 10.30hrs and 01.30hrs
Sunday	Between 10.30hrs and 00.00hrs

Live Music

Friday	Between 18.00hrs and 21.00hrs
Saturday	Between 18.00hrs and 23.00hrs
Sunday	Between 18.00hrs and 21.00hrs

Recorded Music

Monday to Thursday	Between 10.30hrs and 23.00hrs
Friday to Saturday	Between 10.30hrs and 23.00hrs
Sunday	Between 10.30hrs and 23.00hrs

Performances of Dance

Friday to Saturday	Between 10.30hrs and 01.30hrs
Sunday	Between 10.30hrs and 00.00hrs

Dancing

Friday to Saturday	Between 16.00hrs and 01.30hrs
Sunday	Between 16.00hrs and 00.00hrs

Supply of Alcohol

Monday to Thursday	Between 10.30hrs and 23.00hrs
Friday to Saturday	Between 10.30hrs and 01.30hrs
Sunday	Between 10.30hrs and 00.00hrs

The opening hours of the club

Monday to Thursday	Between 10.30hrs and 23.00hrs
Friday to Saturday	Between 10.30hrs and 01.30hrs
Sunday	Between 10.30hrs and 00.00hrs

Where the certificate authorises supplies of alcohol whether these are on and / or off supplies

The supply of alcohol will be for consumption on the premises

Annex 1 - Mandatory conditions

Exhibition of films

This registration authorises the exhibition of films subject to the following conditions:

1. I will not exhibit any film unless –
 - (a) it has received a "U", "PG", "12", "12A", "15" or "18" certificate from the British Board of Film Classification; or
 - (b) it is a current newsreel which has not been submitted to the British Board of Film Classification.

2. Where films are classified by the film classification body, (British Board of Film Classification) I will make sure that children (persons under 18) are only admitted in accordance with the classification of the film:

U – Universal – suitable for audiences aged 4 years and over;
PG – Parental Guidance – some scenes may be unsuitable for young children;
12 – viewing by persons aged 12 years and over;
12A – viewing by persons aged 12 years or older or persons younger than 12 when accompanied by an adult;
15 – viewing by persons aged 15 years and over;
18 – viewing by persons aged 18 years and over.

3. Where the Licensing Authority has made a recommendation on the restriction of admission of children to a film, I will make sure that notices are displayed both inside and outside the premises so that persons are aware of the classification.

Supply of alcohol (Club Premises Certificate)

This registration authorises the supply of alcohol for consumption on the premises and the supply of alcohol off the premises subject to the following conditions:

4.
 - (a) The supply must be made at a time when the premises are open for the purposes of supplying alcohol, in accordance with the club premises certificate, to members of the club for consumption on the premises.
 - (b) Any alcohol supplied for consumption off the premises must be in a sealed container.
 - (c) Any supply of alcohol for consumption off the premises must be made to a member of the club in person.

Door Supervision (where supervisors are engaged this condition applies)

5. All door supervisors will be Security Industry Authority registered.

Annex 2 - Conditions consistent with the Club Operating Schedule

All Licensing Objectives

6. A condition is agreed whereby any authorised licensing authority officer (ie Licensing, Food Safety, Health and Safety, etc) or any Police Officer may enter and inspect the premises at any time.

Crime and Disorder

7. Door supervisors will be used or employed at all times when a licensable activity is being carried out when considered necessary to:
 - Prevent the admission and ensure the departure from the premises of drunk and disorderly persons, without causing further disorder;
 - Keep out excluded individuals (subject to court or pub watch bans)
 - Search and exclude persons suspected of carrying illegal drugs or offensive weapons; or
 - Maintain an orderly queue outside the venue.
8. Door Supervisors used shall be registered by the Security Industry Authority. (***N.b. This is a mandatory condition where Door Supervisors are employed or used on a licensed premises***)
9. At least two door supervisors will be used or employed on each floor or tier, in addition to those located in any access/egress point, during the whole of the time any licensable activity takes place.
10. A means of two way communication shall be provided between the premises and the local police or CCTV monitoring centre to report incidents.
11. Video/CCTV equipment shall be installed inside/outside the premises and maintained in working order.
12. Video/CCTV equipment will be set to record from the time that the premises open to the public until the premises close and all members of the public have left.
13. Digital images shall be retained for at least one month and shall be produced to an authorised officer on demand.
14. Notices advising that CCTV has been installed on the premises shall be posted up so that they are clearly visible to the public within the licensed premises.
15. Drinks shall only available for consumption from plastic vessels or toughened glass.
16. No drinks shall be available for consumption from glass bottles.
17. Where glass bottles are used, they will be retained or disposed of on the premises.

18. No customers will be admitted, or permitted to leave when carrying open or sealed bottles or glasses.
19. The consumption of alcohol is restricted to the areas identified on the plan attached to the operating schedule.
20. Door Supervisors are to be used or employed to ensure that the capacity limit is enforced.
21. Any person selling or supplying alcoholic drink under the authority of a personal licence holder must ask for a photo ID proof of age where they have reason to suspect that the individual may be under 18 years of age.
22. A policy agreed by the Police and local authority shall be implemented (for more information on this you can refer to the "Safer Clubbing Guide").
23. Notices relating to any restrictions on the admittance of individuals according to age (e.g. Children) shall be displayed on or immediately outside the premises.
24. Any conditions of entry to the premises shall be displayed in the vicinity of any entrance to the premises.
25. The premises licence holder shall ensure participation in the local pubwatch / nightsafe scheme operating in the area.
26. Any grills and / or alarms installed at the licensed premises shall be maintained in working order.
27. The premises license holder shall be responsible for prevention and disposal of waste on the frontage of the premises and make provision for the emptying of litter bins in the vicinity of the premises.
28. The premise license holder shall not participate or encourage flyposting of events or the venue and any leaflet distribution shall be managed in such a way as to prevent litter.
29. Lighting shall be provided outside the premises (and in the private car park) during the hours of darkness when any licensable activity takes place on the premises.

Public Safety

30. Escape routes and exits, including external exits, shall be maintained to ensure that they are not obstructed, in good order with non-slippery and even surfaces, free of trip hazards and clearly identified.
31. Where chairs and tables are provided, internal gangways are to be kept unobstructed.
32. All exit doors shall be easily openable and shall not require the use of a key, card, code or similar means.

33. Doors at exits shall be regularly checked to ensure that they function satisfactorily and a record of the check will be kept.
34. Any removable security fastenings shall be removed whenever the premises are open to the public or occupied by staff.
35. Fire resisting doors to ducts, service shafts, and cupboards are to be kept locked shut.
36. Safety checks are to be carried out before the admission of the public or club members and guests; and details of such checks are to be kept in a Log-book.
37. Notices detailing the action to be taken in the event of fire or other emergencies, including how the fire brigade should be summoned, shall be prominently displayed and protected from damage and deterioration.
38. The fire brigade will be called at once on actuation of the fire alarm or to any outbreak of fire, however slight, and the details recorded in a Fire Log-book.
39. All staff shall be given instructions on the method and use of fire extinguishers and fire blankets on the licensed premises; the position of emergency switches, the use of normal and emergency exits and procedures to be followed in the event of an evacuation of the premises.
40. The local Fire Control Centre shall be notified as soon as possible if the water supply to any hydrant, hose reel, sprinkler, drencher or other fire extinguishing installation is cut off or restricted.
41. Access for emergency vehicles shall be kept clear and free from obstruction.
42. Management are responsible for ensuring that comprehensive arrangements exist to enable the safe evacuation of all disabled occupants in the event of an emergency.
43. An adequate and appropriate supply of first aid equipment and materials shall be available on the premises.
44. In the absence of adequate daylight the lighting in any area accessible to the public shall be fully operational.
45. Fire safety signs shall be adequately illuminated.
46. Emergency lighting shall not be altered without prior notification to the Licensing Authority.
47. Emergency lighting batteries must be fully charged before admission of the public.
48. In the event of failure of normal lighting, where the emergency lighting battery has a capacity of one hour, evacuation of the premises shall be possible within 20 minutes.
49. Where the emergency lighting battery has a capacity of three hours, evacuation of the premises shall be possible within one hour.

50. Temporary electrical wiring and distribution systems shall not be provided without [notification to the licensing authority at least ten days before commencement of the work] or [prior inspection by a suitably qualified electrician]; (delete as applicable)

Note: It may not be possible to give ten days notice where performers are supported by external technical teams (for example where temporary electrical installations are made in theatres for television show performances). In such cases the key requirement is that competent persons undertake the work).

51. Any temporary electrical wiring and distribution systems shall comply with the recommendations of BS 7671 or where applicable BS 7909.

52. The following systems if installed shall be maintained and inspected by suitably qualified professional persons in accordance with any British Standards and at intervals recommended in national guidance, and records kept of such inspections available for inspection by authorised officers on request:

Building Electrical Installation
Emergency Lighting System
Fire Warning System
Gas boiler, calorifier or appliance
Oil fired boiler or appliance
Suspended ceilings
Portable fire fighting equipment
Temporary Electrical Installation

53. Valid public liability insurance shall be kept in force and a copy of the schedule shall be available for inspection by an authorised officer on request.

54. All seating to be secured.

55. The premises shall not be altered in such a way as to make it impossible to comply with an existing licence condition, without first seeking a variation of the premises licence.

(N.B This will enable you to propose the amendment of any conditions that you would not be able to comply with upon completion of works)

56. Where tables and chairs are provided, clear gangways to exits are maintained.

57. Portable heating appliances shall not be used on the premises.

58. The licence holder must ensure that the premises complies to all existing and relevant fire regulations.

Public Nuisance

59. The premises license holder shall take all necessary steps to ensure that noise or vibration is not noticeable at the façade of any noise sensitive premises.
60. Doors and windows shall be kept closed (except for ingress and egress) to reduce noise nuisance from the premises.
61. Noise limiters shall be installed on amplification equipment in accordance with guidance from the Council's Environmental Health Officers.
62. Prominent, clear and legible notices at all exits shall be displayed on the premises requesting patrons to respect the needs of local residents and to leave the premises and the area quietly.
63. The placing of bottles into receptacles outside the premises shall take place at times that will minimise disturbance to nearby properties.
64. During the final hour of opening the music shall be discernibly quieter.
65. Any request by an authorised officer of the Council in relation to reducing noise levels shall be complied with.
66. Any ventilation system shall be fitted with or include suitable sound attenuation.
67. A person nominated by the premises licence holder shall be responsible for monitoring noise levels and instructed to implement changes in noise levels in accordance with any request by an authorised officer of the Council immediately and ensure that volume is maintained at the reduced level.
(Note: this may be more relevant at an outdoor event)
68. No amplified sound (including public announcements) in connection with the event shall continue beyond the permitted hours of the entertainment.
(Note: this may be more relevant at an outdoor event)
69. The premises licence holder shall implement a system to ensure that offensive smells from the licensed premises are not permitted so as to cause a nuisance to nearby properties and the premises are properly vented.
70. Receptacles for waste shall be emptied regularly to minimise nuisance smells.
71. The licensed premise shall provide an adequate number of public conveniences in accordance with the requirements of BS 6465 : Part 1 : 1994
72. Flashing or particularly bright lights on or outside the licensed premises must not cause a nuisance to nearby properties, {whilst balancing the need for lighting in the interests of prevention of crime and disorder}.

73. Adequate and suitable (lidded) receptacles shall be provided to receive and store refuse from the premises/site.
74. Receptacles for refuse storage shall be maintained in a clean condition.
75. Litter shall be prevented at all times and where identified regularly cleared from the vicinity of the premises.
76. The premises licence holder shall arrange for and ensure the removal, within 24 hours of the finish of the event, of:
 - All refuse (including litter picking across the site).
 - Off site litter within one mile of the site along access and egress routes to the event(Note: this is in respect of outdoor events only)
77. The garden/patio/outside trading area must not be used by customers after the hours of 23:00.
78. Staff are to be given adequate instruction and training to prevent them causing unnecessary noise when they leave the premises.
79. Prominent, clear notices shall be displayed at all points where staff leave the building, instructing them to respect the needs of local residents and leave the premises and the area quietly.
80. Prominent, clear notices shall be displayed at all exits and in the beer garden/patio/outside trading area requesting customers to respect the needs of local residents and leave the premises and the area quietly.
81. In the event that a satisfactory noise insulation scheme is implemented prior to the opening of the Club the following conditions should be included.
82. All external doors/windows must be kept closed, other than for access and egress, in all rooms when events involving amplified music or speech are taking place.
83. No music or speech shall be relayed via external speakers other than for events with the prior approval of the Licensing Authority.
84. If, in the opinion of the local authority, there is unacceptable noise disturbance attributable to functions held within the Portuguese Social Club, a microphone activated, volume regulatory device (noise limiter) shall be installed within 31 days. The device shall be connected to all permanent music equipment and all available.
85. AC mains power sockets, within the area around a stage, within a performance area or near to a control desk.
86. The noise limiter shall be set in accordance with the requirements of the local authority. Subsequent to the installation of the noise limiter, the local authority may review and adjust the settings at any time.

87. The $L_{Aeq,5min}$ level measured 1 metre outside a window to a habitable room, with entertainment taking place, shall show no increase when compared with the representative $L_{Aeq,5min}$ level measured from the same position, under the same conditions and during a comparable period with no entertainment taking place.
88. The $L_{eq,5min}$ level in the 63Hz and 125Hz octave bands measured 1 metre outside a window to a habitable room, with entertainment taking place, shall show no increase when compared with the representative $L_{eq,5min}$ level in the 63 Hz and 125Hz octave bands measured from the same position, under the same conditions and during a comparable period with no entertainment taking place.
89. Note: The above noise limits are to be regarded as maximum allowable levels, and should not be used as the sole determining factor for the appropriate setting of noise levels or of a noise limiter.

Protection of Children from Harm

90. Retailer Alert Bulletins issued by the Portman Group shall be complied with
Note: This condition may be appropriate for licensed premises selling alcohol products in a manner that may appeal to or attract minors.
91. A crime prevention policy agreed by the police and local authority will be in place.
92. A proof of age policy agreed by the police and local authority shall be implemented.
Note: Proof of age cards are dealt with in the list of conditions relating to the crime and disorder objective. However, it may be appropriate to consider the production of proof of age cards to ensure that appropriate checks can be made where the presence of children is restricted by age at certain time.
93. The premise license holder shall take all reasonable steps to prohibit the use of gaming machines to under aged persons.
94. Where the admission to film performances is restricted by age, a notice shall be displayed to the effect below:

PERSONS UNDER THE AGE OF (18) CANNOT BE ADMITTED TO ANY PART OF THE PROGRAMME

Where the films of different categories form part of the same programme, the notice shall refer to the oldest age restriction.

Note: This condition does not apply to members of staff under the relevant age while on-duty provided that the prior written consent of the person's parent or legal guardian has first been obtained.
95. Children under the age of 12 require to be accompanied by adults after **8pm** in the evening.
96. All children will only be admitted with a Club member.

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Annex 4 – Plans

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PART B

Club Premises Certificate Summary

Peterborough City Council, Licensing Section,
Bridge House, own Bridge, Peterborough, PE1 1HU

Club Premises Certificate Number

047862

Club Details

Name of club in whose name this certificate is granted and relevant postal address of club

The Portuguese Social Club

Address

124 Gladstone Street
Millfield

Post Town Peterborough

Post Code PE1 2BL

Telephone Number [REDACTED]

If different from above the postal address of club premises to which this certificate relates, or if none, ordnance survey map reference or description

124 Gladstone Street
Millfield

Post Town Peterborough

Post Code PE1 2BL

Telephone Number [REDACTED]

Where the club premises certificate is time limited the dates

Start Date N/A

End Date N/A

Qualifying club activities authorised by the certificate

Provision of regulated entertainment

Films

The exhibition will take place indoors

Indoor Sporting Events

Table Soccer

Live Music

The live music will take place indoors

Live Bands on a regular basis

Recorded Music

The recorded music will take place indoors
 Pre recorded music used as background music and also discos

Performances of Dance

The performance of dance will take place indoors
 Dancing by customers to live and pre-recorded music

Provision of entertainment facilities**Dancing**

The activity will take place indoors
 Dancing only on designated indoor dance floor

Supply of alcohol by or on behalf of a club to, or to the order of, a member of the club

The supply of alcohol will be for consumption on the premises

Sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place**The times the certificate authorises the carrying out of qualifying club activities****Films**

Monday to Thursday	Between 10.30hrs and 23.00hrs
Friday to Saturday	Between 10.30hrs and 01.30hrs
Sunday	Between 10.30hrs and 00.00hrs

Indoor Sporting Events

Monday to Thursday	Between 10.30hrs and 23.00hrs
Friday to Saturday	Between 10.30hrs and 01.30hrs
Sunday	Between 10.30hrs and 00.00hrs

Live Music

Friday	Between 18.00hrs and 21.00hrs
Saturday	Between 18.00hrs and 23.00hrs
Sunday	Between 18.00hrs and 21.00hrs

Recorded Music

Monday to Thursday	Between 10.30hrs and 23.00hrs
Friday to Saturday	Between 10.30hrs and 23.00hrs
Sunday	Between 10.30hrs and 23.00hrs

Performances of Dance

Friday to Saturday	Between 10.30hrs and 01.30hrs
Sunday	Between 10.30hrs and 00.00hrs

Dancing

Friday to Saturday	Between 16.00hrs and 01.30hrs
Sunday	Between 16.00hrs and 00.00hrs

Supply of Alcohol

Monday to Thursday	Between 10.30hrs and 23.00hrs
Friday to Saturday	Between 10.30hrs and 01.30hrs
Sunday	Between 10.30hrs and 00.00hrs

The opening hours of the club

Monday to Thursday	Between 10.30hrs and 23.00hrs
Friday to Saturday	Between 10.30hrs and 01.30hrs
Sunday	Between 10.30hrs and 00.00hrs

Where the certificate authorises supplies of alcohol whether these are on and / or off supplies

The supply of alcohol will be for consumption on the premises

State whether access to the premises by children is restricted or prohibited

Restricted